

**The Office of Research, Economic Development and Engagement and
The Faculty Senate Research and Creative Activities Committee announcement**

**2025 Faculty Support and Reassignment Awards for
Research and Creative Activity- call for proposals**

Announcement Date: April 18, 2024

Application Due Date : August 23, 2024 (before 11.59 PM)

Award Period: January 1, 2025 - May 15, 2025

This program provides funds to **allow faculty dedicated time in the academic year for creative and scholarly activity and to prepare and submit a competitive application for extramural support.** We encourage applications in the Arts and Humanities. Activities may include preparing grants for research, scholarship, creative and artistic activities, fellowships and residencies, art, and music commissions, exhibits and performances, book publishing contracts, museum and library fellowships, artist-in-residence, and scholar-in-residence programs. Requests for time to work on scholarly endeavors such as a book are allowed, if the project can be completed during the semester of the reassignment. Extramural sponsor types may include federal, state or foundation.

This support may be accomplished through a course buyout of the faculty member's teaching and service assignments (one three-credit-hour course) in **Spring 2025 (FY25)**. Alternatively, funds may be used for undergraduate or graduate student support (to conduct research or assist with teaching) to provide the faculty member with additional time to work on projects. Funds will be paid directly to the department to hire replacement faculty to cover teaching assignments or for student compensation. Faculty will not receive any direct compensation and summer stipends will not be provided.

Applicants must present a well-defined project that will form the basis of a subsequent proposal to an extramural sponsor. Applicants must specify a specific funding opportunity, sponsor, and submission deadline which must be within a year of award completion (i.e., May 15, 2026, or for those preparing a work, it must be completed by then).

We encourage all applicants to identify an internal mentor/advisory group (1-3 individuals) to advise the faculty member on development of the project and critique the proposal prior to extramural submission. Suggested members include senior colleagues (either in or outside the department or school) that have previously received related extramural support, chairs, directors, and/or associate deans.

The number of awards will be determined by the quality of the proposals, number of requests, and FY2025 budget, however \$50,000 (up to 10 awards) will be designated for the program.

Eligibility:

- Faculty with either a 9- or 12-month appointment
- If submitting a collaborative project/topic, support may be requested for only one award to support one faculty member
- Faculty without a current start-up package.
- Faculty who have not received internal grant support in the last two years
- If faculty are currently applying to other intramural award programs, they may only receive funds from one program; they will be asked to choose between them if selected for funding from both.

Application Process

Applications are submitted via the [Smartsheet Link](#) before 11.59 pm on Aug. 23, 2024. After submission, completed applications will be routed to the faculty member's department chair or director and their College/School's Associate Dean for Research for approval. Only approved applications will be considered. Applications will be evaluated by the Faculty Senate Research & Creative Activity Committee.

In the form, applicants will be asked to provide:

- Name of applicant and collaborators, if any
- Department(s) and email address(es)
- Email addresses for chair (or director) and their associate dean for research
- Check a box stating that the applicant informed their department chair via email.
- Project title
- Support type requested (course buyout; undergraduate student support; graduate student support). Funding for a student (up to \$5,000) or the cost of one course buyout is paid directly to the department.

Documents to be uploaded as pdfs:

- Project/topic description of no more than 800 words

For research proposals, the 800-word project/topic description must include:

- Description of the problem, overall goal, hypothesis/objectives/specific aims, significance
- Brief description of the external funding opportunity, mentor(s)/advisory group, and planned submission date

For creative activity proposals, the 800-word project/topic description must include:

- Description of how the project/topic advances the field/discipline and/or addresses a gap in the field/discipline
 - Overall goal of the project/topic
 - Medium, methods, materials as appropriate to the project/topic
 - Brief description of the external funding opportunity (e.g., sponsor, publisher, commission), mentor(s)/advisory panel, and planned submission date
- A 2-3-page CV for Faculty Applicant and any collaborators with the information below (existing federal bio sketches are acceptable but must add item F information)
Name:
Rank & Department:
Room & Phone #:
A. Institutions/Degrees received:
B. Professional work experience:
C. Scholarship: publications and/or past projects
D. Awards and achievements (list awards and honors, editorial boards, etc.):
E. Current and pending external grants and awards
F. Current and past internal research/creative activity awards (startup funds, Faculty Senate awards, HCAS awards, Brody Brothers awards, research cluster seed grants, etc.)

Applicants are encouraged to review the **Evaluation Rubric**:

Weight	Score Category	1-3 (low)	4-7	8-10 (high)
20	Investigator and/or team qualifications	Weak record Few significant scholarly/artistic works, considering rank and time in rank and responsibilities	Good record Moderate number of significant scholarly/artistic works, considering rank and time in rank and responsibilities	Strong record of accomplishments in field considering rank, time in rank and responsibilities (i.e., scholarly or artistic works, publications, awards)
30	Strength of Project	Weak approach overall	Sound but moderate impact, significance, and/or innovation,	Addresses a significant problem or topic with a sound, compelling and innovative approach
20	Scholarly/Artistic Impact	Low potential to contribute scholarship to the field.	Potential to contribute to scholarship in the field.	Clearly will contribute to scholarship/creative expression in the field.
20	Future Funding Opportunities	No opportunity for future funding cited. Pre-submission review plan absent or weak	Some funding possibilities but not clearly identified. Pre-submission review plan moderate	Specific funding opportunity Identified with achievable deadline; strong plan for pre-submission review
10	Broader Impacts	No relationship to institutional mandates or significant needs	Potential to address an institutional mandate or societal/regional need	Clearly addresses an institutional mandate or societal/regional problem with high potential to affect change
ALSO CONSIDERED <i>if applicable</i>:				
	Previous extramural reviews	Little enthusiasm among reviewers; no reviews	Moderately positive reviews with some potential for funding with revision	Positive reviews that include items that can be remedied
	Identified a strong mentor/advisory group	Advisable but none identified	Moderate likelihood to increase the success of the project and success with extramural support	High likelihood to increase the success of the project and success with extramural support